

5/28/2011

**** NEW** Shipping Protocols**

Beach Watch Collection of Dead Birds for Necropsy

UPS Shipping only!

GFNMS no longer has an account with Fed Ex. Discard old Fed Ex labels.

Go to UPS shipping website:

https://www.campusship.ups.com/login/doc-noaa?loc=en_US

User ID: JRoletto@noaa (case sensitive)

Password: BeachWatch (case sensitive)

Follow the question prompts, using drop down menus where applicable:

Where is this shipment going?

(Use Drop Down Menu):

CA Dept. of Fish and Game
Hannah Nevins
Marine Wildlife Veterinary Care
1451 Shaffer Road
Santa Cruz CA 95060
***** NEW*** Telephone:**
831-469-1745 or 831-469-1725.

Ship from: BW Volunteer pick up location (Schedule a pick up from your home or office, or deliver to a UPS drop off site*)

Packing type: "Other Packaging"

Weight and dimensions: TBD by Beach Watch volunteer

Package declared value: \$100

Ship: Next Day Air

Project number-Task Code: "Beach Watch"

Don't change "Bill Shipping Charges to"

Send email notification include: Jan.Roletto@noaa.gov; KLindquist@farallones.org;
Ddevlin@farallones.org

*Find a drop off site on the UPS web site: Go to the UPS website "Resources" tab or to this link:
http://www.ups.com/dropoff?appid=ECS&autosubmit=0&country=US&loc=en_US

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PACKAGING: Be sure to wrap your specimen in FOIL prior to placing in paper bag, and then place this bag in **double** plastic bags.

Be sure to label the specimen with Species Code/Name, Date collected, location of collection and your name and contact information.

Place in Styrofoam box with frozen blue ice. Place this Styrofoam box in a cardboard box, with duplicate shipping to/from information or label inside the box;

Label the outside of the box with appropriate UPS shipping label. If using the website you will need to print the label to affix to the outside of the box.